

WORCESTER COUNTY G.O.L.D. EXECUTIVE DIRECTOR OPPORTUNITY

Background: Worcester County G.O.L.D.'s mission statement follows: *"Worcester County G.O.L.D. (Giving Other Lives Dignity), Inc. improves the quality of life of local citizens for whom traditional means of well-being support is not fully available. A non-profit organization, Worcester County G.O.L.D. promotes dignity by providing financial aid to children in foster care, vulnerable adults, and families in crisis."*

G.O.L.D. (GOLD) is seeking an individual to fill its Executive Director (ED) position. GOLD's Executive Director will serve as the primary leader, strategist, external champion, and internal manager of GOLD's mission, goals, and objectives. The ED translates strategy into action and results by developing an annual operating plan and budget which supports the strategic plan. The ED reports to the Board of Directors (Board) and is responsible for the consistent achievement of GOLD's mission, financial objectives, program development, and administration.

Qualifications and Position Requirements. GOLD is seeking a motivated individual who will be dedicated to GOLD's projects and services. It seeks an individual with an understanding of the non-profit sector and non-profit Board functions and knowledge of finance and fund-raising strategies. The successful candidate will have excellent skills in oral, written, and interpersonal communications, financial management, relationship management, organization, and computer programs. GOLD seeks an individual with the abilities to engage in creative problem solving, to inspire and mobilize volunteers, and to persuade and negotiate for solutions to problems.

Preferred applicants will have experience in volunteer/community service activities in the Delmarva area with a proven track record of responsibility, accountability, high motivation to assist those in need, drive to complete tasks on time, and a passion for growing an organization. Applicants should hold at least a college degree with experience in fiscal management and fund raising. Candidates must meet the following basic requirements:

1. Be able to work a flexible schedule for at least 35 hours per week
2. Possess a valid driver's license.
3. Have access to a reliable motor vehicle for local travel
4. Be able to lift up to 25 pounds on an occasional basis
5. Be willing to undergo a background check before beginning service.

Duties: The ED will be responsible for and provide leadership in the following areas: fiscal management and fund raising; planning; management of resources, staff, and GOLD's programs and services; communication and public relations; organizational planning; and a positive working relationship with the Board of Directors and volunteers.

Salary and Benefits: GOLD is offering a competitive salary with full benefits, including medical, dental, and vision coverage, retirement plan, paid holidays, annual, and sick leave.

Application Procedure: The interested applicant should forward his/her resume with a cover letter to: Chairman, Hiring Committee, Worcester County GOLD, P.O. Box 364, Berlin, MD 21811 or send items by email to goldapplication@mediacombb.net . Information about the organization and the position is available on its website: www.worcestergold.org. GOLD is an Equal Opportunity Employer (EOE).